

Unofficial

Paralibrarian Meeting  
October 23, 2015 10:00 AM  
Hooksett Library

Attending: Lee Ann Chase- Hooksett, Kathy Tracy-Lebanon, Sarah Cornell- Portsmouth, Heather Rainer- Hooksett, Julie Spokane- Brookline, Eileen Gilbert- Belmont.

Started 10:15

Julie talked about having trouble collecting money for classes. Discussed that moving forward we would set a deadline on payment form. Would also have on form email required.

Draft what is needed as Chair of Education for Yvette. Julie said that she will write up what she has for procedures and email it out to committee to get us started.

At last class there were 14 signed up and only 7 showed up for class. Talked about sending out an email reminder for classes.

Julie and Eileen went to the LUV Co-op to talk about the Paralibrarian Certification and Eileen talked with the SILK Co-op. Will check to see which co-ops still need to be spoken with.

We need to educate directors and trustees about the value of the Paralibrarian Certification.

Eileen had a question at her co-op about VT certification being recognized in NH. It was decided that we need to be more established before we took that on.

Kathy said as of October 15th there are 64 signed up and Julie has payment for 58.

Decided that there would be recognition of those who have received their Paralibrarian Certification at the Spring NHLA Conference. Heather will let Marcia know about this.

Julie let us know that her director had talked to her trustees about giving a raise for each level that staff attains. Trustees have put it in their policy that as each level is achieved staff will receive a raise.

Sarah asked about how do directors and trustees learn that staff have worked on their Paralibrarian Certification and we showed her Form A that the staff check off a box that they would like their director to be notified.

### Spring Classes

April- Application Process- Julie and Lee Ann

May- to be announced

June- to be announced

Kathy will talk with her IT staff about doing a class.

Sarah- electronic resources

Lynn- future classes

NHLA Tech group would they be willing to do a class?

David Harris- Intro to NHUPAC on-line course?

Asking those enrolled what classes they would like to see. Maybe a Google Survey on NHAIS areas of interest.

Will put together a list of classes that we have already given and post on website. We can then look back on what we have done and then revisit if we need to do the class again.

Next meeting- January 15, 2016 at 2:00 at Hooksett Library

Adjourned 11:20