

## **Paralibrarian Meeting**

**January 9, 2015**

**2:00**

### **Hooksett Library**

Attendance: Ricky Sirois-Auburn, Eileen Gilbert-Boscawen, Julie Steenson-Greenfield, Bernie Prochnik-Bath, Elizabeth Thompson-Gorham, Julie Spokane-Brookline, Heather Rainier-Hooksett, Lee Ann Chase-Hooksett.

Call to order 2:10

Looked at letter that Kathy Tracey had drafted and had a few changes that we wanted made. Change Paraprofessional to Paralibrarian, add emails to all of the Executive Board and add the classes.

Publicity-Heather and Ricky had talked to Merri-Hill-Rock Co-op, Bernie had talked to her Co-op. Responses and questions from the co-ops include: Who will pay for those that want to do the certification, is it on the staff's own time, some Directors questioned the need for it and others thought it would be a great thing to do. Some libraries have shifted funds so those on their staff that would like to attend classes could. The rest of the Co-ops will have someone come and speak about it. Heather and Ricky have offered to go the Co-ops not covered yet. Ricky also has a wonderful presentation that people are welcome to use.

NHLTA said that we did not fit their agenda for their meeting but that we may have a spot on a table for our information and a brochure about the Paralibrarian Certification. Was decided that we would put out our information and how to get to the website.

Talked about writing an article for the Spring NHLTA newsletter.

NHLA did not officially adopt us at their monthly meeting as some of the members said that did not feel that they could comment on the guidelines as they had not read them yet. Now it is going to the February meeting.

Eileen said that there is no progress with getting the State Library on board. Was suggested that she try Janet by phone.

Upcoming classes:

May 12, 2015 Admin. management with Mary White in Plymouth.

June 2nd and June 19th, 9-12 Cataloging with Linda Kepner in Peterborough. Linda said students should bring what Sears/subject heading books and Deweys they have available and BYO Lunch.

Julie told us that she set up a savings account with \$25 that was paid for by NHLA.

Currently the NHLA Continuing Education Committee will be helping us by paying for expenses related to workshops and classes.

Suggested that we contact Bobbi at the State Library to do a class in March or April.

Ann Hoey at the State Library to do a collection development class for March or April.

Heather discussed that NHLA NELA membership-When renewing NHLA that NELA membership is discounted \$20 year (\$15 for students).

Ricky is working on sources for classes online and will add to the NHLA website.

Now that the classes are set they will be listed on NHLA calendar. Eileen will have synopsis to post and send out.

Julie talked about making a budget. Items suggestions: Educational seminars, printing-advertising, postage, programs, mileage. Julie will follow up with this.

Discussed charging for certain classes for \$5 NHLA Paralibrarian members or \$10 non members.

Julie informed the Board members the login for adding information to the newly created Dropbox, such as meeting minutes and classes.

Official Annual Meeting will be held at the November meeting. Will need to add this to Guidelines, Article VII Section 1 of the Bylaws.

Conversation on changing some of the wording in the guideline to make it clearer. Ricky offered to work on the guideline.

Form D was discussed on how to do conferences. We thought that maybe there maybe something different to use to make it user friendly.

Julie and Lee Ann will work on their Certification papers to see how it will work and bring to next meeting.

Next meeting: Tuesday, February 17, 2015 at 2:00 at the Hooksett Library.

Meeting adjourned 3:50

